

**NOTES OF THE NEIGHBOURHOOD PLAN TEAM MEETING HELD VIA ZOOM
IN VARIOUS LOCATIONS IN SONNING ON
MONDAY 8 MARCH 2021 at 6.45 pm.**

PRESENT: Jeremy Gilmore (Chairman NPSG), Nigel Borshell, Mike Hart (Society),

Andy Halliday (SPC), Peter Morrison (SPC), Mark Saunders, Lesley Bates (Minutes).

APOLOGIES: Apologies were received from Tony Farnese (SPC), Trefor Fisher (SPC) and Bob Hine. Mr Pascall was expected later.

MINUTES OF 8 FEBRUARY 2021. The Chairman welcomed everyone and thanked them for attending the meeting. The Minutes, having been previously circulated were taken as read and agreed. The Chairman said that he no longer had a Zoom subscription so he would provide another link if the meeting was longer than 40 minutes. Mr Hart said the same invitation could be reused.

QUESTIONNAIRE QUESTION PAGES 6 - 7. The Chairman said he would like to finalise the questionnaire and hopefully send out to everyone involved within the week. There had been a lot of discussion about Current Housing Needs and Housing Development and it was agreed that this was important element and it had to be correct in order for residents to be as well informed as possible. Having discussed this the Chairman had circulated a revised draft for review. Following discussion, it was agreed that this was the preferred wording. The Chairman said that the maps would need to be high resolution.

GRANT APPLICATION. In the absence of Mr Pascall, who had dealt with the grant application, the Chairman said that the grant of £2200 for printing the questionnaire had been received. Mr Pascall would give a full report when he arrived.

PRINTING AND DATE FOR DISTRIBUTION. The 2021 Census would take place on 22 March and it was agreed to leave distribution of the questionnaire until after that date. Dates in early April were discussed and 12 April was agreed providing government restrictions allowed. Knocking on doors to inform and explain the questionnaire was also discussed. The possibility of providing a script to read from was discussed, this would ensure the same information was being circulated. The Chairman agreed and this could be drafted once a collection/return process was finalised. Mrs Bates was concerned that collecting by hand was not independent enough for transparency, although hand delivery was acceptable. Mr Hart said that 'postie' Nigel was prepared to deliver in his half of the village but could not cover the other half, which he was not responsible for.

DISTRIBUTION ZONES. The Chairman had a list of the number of houses in each road, which he shared on the screen, it just remained to confirm who would cover each one. Mr Borshell said he had prepared the beginning of a format, with several volunteers already, there were some gaps, which needed to be filled. Mr Halliday was prepared to cover Pound Lane, Hawthorne Way and or Glebe Lane, Mr Fisher would do West Drive, but Mt Jones had agreed to do this, and Mr Fisher would cover Pound Lane south.

GRANT APPLICATION. Mr Pascall had not arrived by this time, so Mr Morrison said that some good reasons had been used to support the application, but the form was challenging. Mr Hart said that it would be a good idea to let WBC know the progress and the Chairman agreed to ask Mr Hine, who was the liaison with WBC, to make contact.

There being no other business the Chairman thanked everyone for their input.

DATE OF THE NEXT MEETING. The next meeting would be held on Monday 29 March at 6.45 pm via Zoom.