

NOTES OF THE NEIGHBOURHOOD PLAN TEAM MEETING HELD VIA ZOOM IN VARIOUS LOCATIONS IN SONNING ON MONDAY 30 NOVEMBER 2020

PRESENT: Jeremy Gilmore (Chairman NPSG), Rebecca Bullard, Nigel Borshell, Trefor Fisher (SPC), Andy Halliday (SPC), part time, Mike Hart (Society), Bob Hine (Society), Bob Hulley, Gordon Jones (part time), Peter Morrison (SPC), Mark Saunders, Lesley Bates (Minutes).

APOLOGIES: Apologies were received from Tony Farnese (SPC).

WELCOME. The Chairman welcomed everyone and thanked them for attending the meeting.

MINUTES OF THE LAST MEETING (2 November 2020). The minutes, having been circulated were taken as read.

SONNING NEIGHBOURHOOD DEVELOPMENT PLAN. The Chairman said that there had been some comments about the name Neighbourhood Development Plan and that this might suggest the aim was to promote housing development. Following discussion, it was agreed to remove the word 'development'.

QUESTIONNAIRE.

- Discussion of questions – phrasing, repetitions, missing points etc. The Chairman had pulled all the different sections together and produced an excellent draft copy. All the groups had worked extremely hard to produce their own section and were to be congratulated. As it was a lengthy document (27 pages) the Chairman said, he was not proposing that it should be analysed during the meeting, rather that each group should reassess their own sections, at a later date. The sections could then be collated ready for reissue.
- Decide on a Standard Binary Scale. The Chairman said that Mrs Halliday was in favour of 5-point answers – strongly agree to strongly disagree for instance. Mr Morrison supported this approach. With only 3 option on offer it would be difficult to understand how strongly people felt.
- Did it need a Unique Identification Number. There was some discussion about this, the survey wouldn't be anonymous if any form of identification were used. Mr Hart felt it was important to know the location of the individual.
- Making on-line/emailed Responses Anonymous. It was suggested that one hard copy of the Questionnaire should be delivered to every household and additional copies could then be made available via e-mail. The Chairman suggested a coding letter for each form.

VOLUNTEERS

It was agreed that there needed to be a personal touch and that completed questionnaires should be collected, which could involve returning to some households several times. Mr Borshell said it would be important to prepare residents for the Questionnaire and ways to do this were discussed, such as the Parish Magazine and Sonning Buzz. Mr Fisher suggested the Parish Council could distribute using their distribution method, however this was limited to 9 volunteers and it was felt that this was insufficient to include knocking on repetitive doors. Mr Fisher also mentioned the Sonning Support

group, which had distributed 700 leaflets, regarding Covid. Mr Jones suggested that the West Drive Resident's group could assist, and it was agreed that a variety of ways could be used. The Chairman would try to get one person in every street to assist, he himself, could cover Thames Street for instance. Mr Borshell suggested twenty volunteers should be sufficient.

Timescale. The Chairman said that each group should look at their section and reduce it, question by question. The number of people willing to review the draft document was growing. Mr Saunders would speak to Westy about the views of 17-year olds and the Chairman said a lower age limit needed to be set and this was discussed but no conclusion was reached. However, some of the questions might be too technical for some age groups. Mr Borshell suggested offering the option of asking for clarification to any residents who didn't understand and also make it clear that they didn't have to answer every question.

Mr Jones left at 7.12 pm.

Continuing the discussion Mr Hart suggested that younger people would be interested in looking at, and commenting, on the draft. The Chairman said that he had a few people he would be asking to join the test group. The Chairman also said that he would like all the questions to be in the same format and he would do some work on this. Mr Fisher said it should be made clear that questions about the use of a facility referred to their use in normal times not during Covid, which might be different.

WHAT ELSE.

Mr Hulley asked if the definition of the 'Parish' should be made clear. The Chairman said that it was the Civil Parish not the Ecclesiastical Parish. Mr Hine agreed to ensure that the maps accompanying the questionnaire matched the one submitted to and approved by WBC. Mr Hine also said that he was having difficulty getting more information about the Permissive path across the farm from Charvil Lane and Milestone Avenue.

Mr Halliday asked about question 7.8 Cycling, which was confusing. The Chairman said this needed careful thought and he would revise ready for the next meeting.

Mrs Bullard said that the draft Questionnaire was excellent.

Mr Fisher echoed Mrs Bullard's comments.

The Chairman said it would be good to send the draft to the test group by the end of the week.

DATE OF THE NEXT MEETING. The next meeting would be held on Monday 21 December at 6.45 pm, immediately following the planning meeting.

There being no other business the meeting closed at 7.50 pm.